



**Rothley**  
Parish Council

The Rothley Centre, 12 Mountsorrel Lane,  
Rothley, Leicester, LE7 7PR  
Tel: 0116 2374544 (option 2)  
Email: clerk@rothleyparishcouncil.org.uk

**Dear Councillor, you are hereby summonsed to the Parish Council Meeting to be held on Monday 17<sup>th</sup> June 2024 at 6.30pm in the Lecture Room at the Rothley Centre to transact the following business**

Gail Newcombe  
Clerk to Rothley Parish Council  
10<sup>th</sup> June 2024

### **AGENDA**

1. Apologies to receive, consider and accept Councillor's apologies for absence
2. Declarations of Interest – to receive declarations of interest related to items on the agenda
3. To receive and approve for signature the minutes of the Annual Parish Council Meeting held on Monday 20<sup>th</sup> May 2024 (Appendix 1)
4. Police Report (previously circulated)
5. To adjourn the meeting for Public Participation (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the chair of the meeting)
6. To reconvene the meeting
7. Clerks Report
  - a) Correspondence/Updates
  - c) LRALC/SLCC Newsletter and Round Robins – to consider and comment to content – previously circulated
8. Borough and County Councillors Reports, to receive reports from Borough and County Councillors
9. Financial Items for consideration
  - a) To approve schedule of payments due for the month of June (Appendix 2)
  - b) To approve payments made between meeting and not on approval list (Appendix 3)
  - c) Bank Reconciliation to approve the bank reconciliation to 31<sup>st</sup> May 2024 (Appendix 4)

- d) To approve Income and Expenditure report for the month of June (Appendix 5)
- e) To consider quotation for Colour Printer (Appendix 6)
- f) To consider quotation for Computer and application software (Appendix 7)
- (i) Planning
  - (a) To review and comment on planning applications received:
    - P/24/0649/2** 137 The Ridings Rothley Leicestershire LE7 7SL  
Erection of gable and dormer extensions to front, dormer to rear and Velux windows to rear and side roof slopes, with external material alterations and changes to fenestration.
    - P/24/0703/2** 35 Swithland Lane Rothley Leicestershire LE7 7SG  
Erection of single storey rear extension and garage with attached pool room (following demolition of existing conservatory and garage)
    - P/24/0877/2** Millfield, 9 Church Street, Rothley, Leicestershire, LE7 7PD  
Application of render to front elevation. replacement of all windows and erection of porch extension
    - P/24/0712/2** 173 Swithland Lane, Rothley, Leicestershire, LE7 7SJ Erection of 2.5 storey detached house, triple garage, formation of vehicular access and associated driveway and landscaping works. (Revised scheme P/21/1221/2 refers)
  - Tree Preservation Orders
  - P/24/0830/2** 9 Brownhill Crescent Rothley Leicestershire LE7 7LA  
50% reduction in height to 2 Conifer trees in rear garden
- (b) Brookfield Farm to improve existing pedestrian routes from the development site update (Cllr Mitchell)
- (c) Thurstaston & Cropston Neighbourhood Plan – invite to make representations (Appendix 8)

#### 10. Confidential – Exempt Information

It is recommended that the public be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Section (1) and (2) of the Public Bodies (Admission to Meetings) Act 1960.

- Staffing to consider additional hours for the groundsman to carry out Memorial Inspections and update the Cemetery database
- RSSC Lease matters – update from the Chair
- Rothley Centre Lease matters – update from the Chair

#### 11. Date of next Meeting – Monday 19<sup>th</sup> August 2024 at 6:30pm

Items for future agendas – (No debate or decision can be made about any items raised not on this agenda other than to decide if the matter should be a future agenda item).

Please note, this is a public meeting, you may be filmed, recorded, and published.